

APPLICATION FOR BZA REQUEST

The Board of Zoning Appeals meets the 2nd Thursday of each month. Applications must be submitted to the Planning Department no later than 12:00 p.m. on the third Monday of the month prior to the meeting. In most cases, it will be necessary to submit additional materials (photos, example, sketch, floor plan, survey, etc.) to help explain the request. This information must accompany this application. A fee of \$50.00 for each Special Exception and Administrative Review request, and a fee of \$200.00 for each Variance request shall also be submitted with this application.

Location of Property: _____

Tax Map Identification Number: _____ Zone: _____

Property Owner

Person Making Request

Name: _____

Name: _____

Address: _____

Address: _____

(City, State, Zip)

(City, State, Zip)

Email: _____

Email: _____

Phone: _____

Phone: _____

Type of Request:

SPECIAL EXCEPTION

VARIANCE

ADMINISTRATIVE REVIEW

Describe the request below (attach any accompanying information):

Date Filed: _____ Fee Paid: _____ Amount: _____

Meeting date set for: _____

Request reviewed by: _____