



CITY OF  
**COOKEVILLE**  
T E N N E S S E E

## **Tree Board Meeting Minutes**

**December 3, 2025, at 12:00pm**

In attendance: Jeff Thompson, Douglas Airhart, Mary Beth Elrod, Zach Sommers, DeLayne Miller, Guy Zimmerman, Tony Stone, Sid Bundy, Ken Young, Matt Billings, James Wood

- I. Approval of Minutes**
  - a. November Minutes Approval – Motion made by Douglas A., Second by DeLayne M. all in favor ay, no nays.
  
- II. TAEP Grant Update**

Submitted September 30<sup>th</sup>. Approved. Waiting Contract 1<sup>st</sup> week of December.
  
- III. Tree City USA Applications**

Applications opened with the Arbor Day Foundation beginning in September. Jeff F. will submit by December 31 deadline.
  
- IV. TN Urban Forestry Conference – November 12-14th**

Update from those that attended – Douglas and Sid attended and provided an update on their experiences.
  
- V. Member Positions Nominations/Re-Appointments**
  - a. One open member position – Need nominations – James Wood submitted application.
  
- VI. Food Forest Update – Sid Bundy gave update**
  - a. New position for this project has been funded and will open for applications starting December 15<sup>th</sup>
  - b. Friday December 5<sup>th</sup> is an onsite Site Visit at 1pm with the Designer onsite
  - c. Sunday December 14<sup>th</sup> Committee will be onsite at 1pm and then be at the 3pm scheduled meeting at West Side Market
  
- VII. Additional Business**
  - a. April 22<sup>nd</sup> is Earth Day at TTU coming up
  - b. Memorial Tree GIS Layer is being maintained by Zach Sommers
  - c. 1<sup>st</sup> Friday of April (April 3, 2025) – State Arbor Day
  - d. National Arbor Day April 24, 2025

**Meeting adjourned at 12:39 pm** (DeLayne M. motion, Tony S. second, all ays, no nays)