

JOB TITLE: Reserve Driver/Engineer

DEPARTMENT: Fire

EXEMPT STATUS: Nonexempt

REPORTS TO: Lieutenant

SAFETY SENSITIVE: Yes

PAY GRADE: H

DATE APPROVED: 03/2022 

POSITION AUTHORITY: Non-supervisory

*Job description statements are: intended to describe the general nature and level of work being performed by employees assigned to this job title; not an exhaustive list of all responsibilities, duties, and skills required; and subject to change, as approved by the City Manager*

**Job Summary:**

Employees in this position are under general supervision by a Lieutenant. Work is performed in driving and operating fire department apparatus in the absence of a Driver/Engineer and controlling and extinguishing fires, engaging in search and rescue and responding to medical emergencies.

Examples of work performed: Controls and extinguishes fires, performs forcible entry, search and rescue; responds to medical emergencies and treats ill and/or injured persons; responds to hazardous materials incidents; performs equipment maintenance; responds to alarms, participates in fire prevention and training activities; drives and operates fire apparatus including pumping operations at fire scenes; assumes primary responsibility for servicing and maintenance of fire apparatus in the absence of a Driver/Engineer; performs daily equipment checks and upkeep tasks; keeps all equipment in a state of readiness; participates in pre-fire planning and assigned training; maintains and flows fire hydrants on a regular schedule as required by policy. May on occasion make public presentations and/or conduct station tours. Uses computers to enter data and generate reports. Performs related duties as required.

**Required Knowledge and Abilities:**

Knowledge of technical fire-fighting techniques and principles of hydraulics as applied to fire suppression  
Ability to drive and operate assigned fire apparatus  
Ability to complete on-the-scene reports  
Ability to react quickly and calmly in emergency situations and to determine proper courses of action  
Ability to pass an annual physical agility test and medical surveillance  
Ability to operate a variety of fire-fighting, hazardous materials and emergency medical equipment  
Ability to certification as CPR/AED instructor  
Ability to communicate clearly and concisely orally and in writing  
Ability to establish and maintain an effective working relationship with the public and co-workers

**Minimum Qualifications/Certifications**

High School diploma or equivalent  
Valid Tennessee drivers license  
Must be a Tennessee resident within four months form hire date and at least eighteen years of age  
Must be certified by the Tennessee Commission on Firefighting as a Firefighter I  
Must be certified by the Tennessee Commission on Firefighting as a PDO (Pumper Driver/Operator)  
Must successfully complete and pass a skills evaluation test

**Must be Tennessee Fire Commission, Pro Board, and/or IFSAC Accredited Certifications**

**Post Hire**

Must obtain a Tennessee Commission on Firefighting certification as an AADO (Aerial Apparatus Driver Operator) within eighteen months.  
Must obtain certification as an AEMT within thirty-six months of hire date  
Must attain Certified Firefighter II status within eighteen months from promotion date

**Essential Functions:**

Must be able to drive a fire department apparatus safely under emergency and non-emergency conditions. Must be able to operate fire department equipment at the scene of an emergency. Requires physical strength to perform very heavy labor and strenuous work for extended periods of time under extremely dangerous and uncomfortable condition while wearing bulky protective gear, including self-contained breathing apparatus weighing in excess of sixty pounds. Must be able to lift up to 100 pounds frequently. Pulls and drags hose. Forces entry, performs ventilation, climbs ladders, works from aerial equipment, performs rescue, endures heat, smoke and hazardous materials. Must be able to work a

twenty-four hour shift. Requires fast response or reaction time. Requires good hand-eye coordination.

*The City of Cookeville is an Equal Opportunity Employer*