



## **City of Cookeville Tree Board Minutes**

**October 7, 2020 12:00pm via Zoom**

In attendance: Jaime Nunan, Guy Zimmerman, Jeff Littrell, Delayne Miller, Douglas Airhart

Meeting called to order: 12:02 pm

**I. Memorial Tree Grove Planting – November 7<sup>th</sup>, 2020**

The Nashville Tree Foundation has donated 19 trees in honor of the community members we lost during the tornado. The tree planting will take place at 9:00am 11/07/2020 at 2200 W. Jackson St. Board members agreed to donate a bench and signage for the tree grove. City staff and Tree Board members will be present to help with the planting.

**II. Arbor Day Foundation Tree Give Away – November 21, 2020**

The ADF Community Tree Relief program has donated 1000 trees for the city to give away to replace canopy cover lost in the tornado. There will be two give away dates, 11/21/2020 and 03/13/2020.

November 21, volunteers will meet at 2200 W. Jackson St, at 7:00am to coordinate parking, tree sorting, and distribute the trees. If you are willing to volunteer this day please email Jaime so that you can be added to the volunteer email list.

**III. Develop Community Awards**

In the city tree board ordinance, it states the board should recognize groups and individuals who are completing tree projects. The board members agreed that the award program we have continued to talk about needs to be established before Arbor Day 2021.

Jaime will be sending out an email poll to vote on award category suggestions prior to the next board meeting.

**IV. TEC Tree Give Away**

The city will not be participating in the Tennessee Environmental Council's Tree Day in 2021.

**V. Vacant Board Positions**

We still have (1) vacant board position, please email suggestions to Guy.

**VI. Attendance**

The board has not had a quorum at the last two meetings, if anyone is having problems with Zoom contact Jaime or Guy.

**VII. Bylaws**

Guy, Jeff, and Jaime are going to review other city board bylaws and look to adopt our own. These bylaws shall define election terms, monetary spending limits, etc. We will discuss and review at the next board meeting.

**VIII. Billboard Advertisement**

Guy is going to contact Lamar about running the billboard in November, and again in March annually to establish a consistent schedule.

**IX. Tree Board Webpage**

The Tree Board has a webpage on the City of Cookeville website. Board members discussed content and adding more information. Please send any additional content or suggestions to Jaime.

Meeting Adjourned: 15:52pm