



City of Cookeville Tree Board Minutes

January, 2 2019 Time: 12:00pm

Meeting called to order at 12:05pm

In attendance: Guy Zimmerman, Jaime Nunan, Marti Foster, Jeff Fitzpatrick, Ron Graves, Tony Stone, Greg Brown, Douglas Airhart, Jeff Littrell, Jim Woodford, Ed Hollingsworth, and the TDF Representative

I. Budget Report

A review of the budget fund, and expenditure report indicated the need for a budget amendment. Mike, Guy, Jeff Littrell, and Jaime Nunan will work to prepare.

The city provided \$4000.00 this year for tree board expenditures, up \$1000.00 from previous fiscal year.

II. Donation of Tree to PSMS Arboretum

\$60.00 allocated for tree donation to PSMS has not yet been purchased.

III. Tree Board T-shirt Order

Douglas presented t-shirt samples, and graphics to the board. Shirt style was agreed upon; after further discussion the graphic was still undecided, Guy and Douglas will work to send out more options for a vote.

IV. Utility Bill Tree Insert

Jeff Fitzpatrick suggested collaboration between the electric department and tree board to fund an information tree insert into one month of the 17,000 utility bills distributed by the city. Jeff and Jaime will work to

review old inserts and possible material to be kept short but educational. Possible information suggested: tree ordinance, forestry websites, power line/tree safety, city forester, utility forestry.

V. TIPCO product/demonstration

Eric Henderson will be invited to the next board meeting February 6th at 12:00 pm for a product demonstration.

VI. Arboretum Certification

Jaime shared that the arboretum projects at Cane Creek Park and City Lake have been completed and both parks are officially certified by the TUFC as Level 1 Arboreta. Board suggested using these parks as Arbor Day celebration locations.

VII. Arbor Day 2019 Ideas

Board agreed to celebrate the Arboretum Certifications and possible tree planting for Arbor Day 2019, in either early March or late April.

VIII. 2019/2020 Goals & Plans discussions for budget

Guy, Mike, Jaime, and Jeff Littrell will work together to project funding, new line items needed in the FY19/20 budget to avoid the need for future budget amendments.

IX. Other Business

Tony will be working to provide the board with a cost to run the tree board bill board in the spring.

The new tree ordinance passed the second reading the official document is attached for reading.

Guy has purchased some seedlings for the Home Show. (Redbud/Pecan)

Guy mentioned problem with commercial landscaping which are out of the range of items covered in zoning code. Jeff mentioned creating

educational material for business owners to explain the cost of poor tree care.

Important Dates

- Home Show March 1-3
- 250K Tree Day February 23, 2019 8-11am at the Public Works Building, 1115 E Spring St. Cookeville, TN 38501.

Meeting Adjourned at 1:00pm