

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
JUNE 4, 2020
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, June 4, 2020, at 5:30 p.m., via electronic means (Zoom) & public access was limited by following guidelines of social distancing pursuant to the Governor's Executive Order No. 34, in the Municipal Building, 45 East Broad Street. Pastor Steve Tiebout with The River Community Church gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the City Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

Also present: James Mills, City Manager; Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

In an effort to practice safe distance (due to COVID-19) only 4 members of the Council sat on the bench.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to add item 7g – consider authorizing the City Manager to enter into contract with the Office of Criminal Justice Programs (OCIP) renewing a Victim of Crimes Act (VOCA) grant – Police Department & item 7h – consider Resolution #R20-06-10, promoting diversity and inclusion in the community and approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
MAY 21, 2020**

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

Vice-Mayor Wheaton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Miller. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSENT AGENDA:

SET A DATE (7-2-20) FOR A PUBLIC HEARING ON ORDINANCE #020-06-12, REZONING OF APPROXIMATELY 4.86 ACRE PORTION OF TAX MAP 067A, GROUP F, PARCEL 040.00 FROM CR (REGIONAL COMMERCIAL) TO RD (SINGLE-FAMILY AND DUPLEX RESIDENTIAL)

SET A DATE (7-2-20) FOR A PUBLIC HEARING ON ORDINANCE #020-06-13, REQUEST TO CLOSE, ABANDON, AND DECLARE AS SURPLUS PROPERTY A PORTION OF UNDEVELOPED POPLAR AVENUE RIGHT-OF-WAY

CONSIDER AWARDING BIDS FOR TRANSFORMERS, LED SHOEBOX LIGHTS, DECORATIVE POLES & FIBERGLASS POLES – ELECTRIC DEPARTMENT

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 20051301

DATE OF BID OPENING:
BIDS OPENED BY:
BIDS WITNESSED BY:
DEPARTMENT:

5-27-2020
Glenn Greenwood
Gale Clark
Electric

TIME: 2:00 PM CST

BIDDERS	QTY	25 Kva Fsd Transformer 32	evaluated cost:			
Deco		\$ 1,188.00				
		\$ 38,016.00	\$ 1,854.00			
		\$ 1,335.00				
Power Supply		\$ 42,720.00	\$ 1,896.00			
		\$ 1,527.00				
Wesco		\$ 48,854.00	\$ 2,175.00			

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Deco

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: [Signature] DEPT. HEAD

[Signature]
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 20051101

DATE OF BID OPENING: 5-16-2020
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Sara Kruszka
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS	LED SHOEBOX LIGHT 100	QTY							
Wesco		592.00	\$	59,200.00					
Yoder Sales		700.00	\$	70,000.00					

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Wesco

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD Crest

APPROVAL: CITY MANAGER James MBS

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 20050401

DATE OF BID OPENING: 5-19-2020
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Sara Kruszka
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS	14' Decorative Pole	QTY							
Borner States		2,650.69	\$	53,811.60					
Stuart Irby		2,550.00	\$	51,800.00					
Wesco		2,783.00	\$	55,260.00					

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD Crest

APPROVAL: CITY MANAGER James MBS

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 20051302

DATE OF BID OPENING: 5-27-2020
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Gale Clark
DEPARTMENT: Electric

TIME: 2:15 PM CST

BIDDERS	30' Fiberglass Pole 48	QTY							
Stuart Irby		1,026.00	\$	49,200.00					
Borner States		1,059.87	\$	51,358.56					
Wesco		No Bid							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD Crest

APPROVAL: CITY MANAGER James MBS

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the consent agenda items (public hearings set for 7-2-20 at 5:30 p.m.) as recommended. Upon call for a vote, the following voted aye:

- Mayor Ricky Shelton
- Vice-Mayor Laurin Wheaton
- Councilman Mark Miller
- Councilman Eric Walker
- Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O20-06-08,
AMENDING THE BUDGETS OF
THE GENERAL, STATE STREET
AID, SOLID WASTE, ANIMAL
CONTROL & GENERAL IMPROV-
EMENT BOND FUNDS OF THE
CITY OF COOKEVILLE, TN,
FOR THE FISCAL YEAR
ENDED JUNE 30, 2020**

Councilman Miller made a motion, seconded by Councilman Walker, to approve on first reading Ordinance #O20-06-08. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING
AND CONSIDER ON FIRST
READING ORDINANCE
#O20-06-09, PROVIDING A
TAX LEVY FOR THE 2020-
2021 FISCAL YEAR**

General Fund	\$0.72
General Obligation Debt Service Fund	0.04
Solid Waste Fund	0.04
Transportation Infrastructure Fund	0.15
Economic Development Fund	0.03
Quality of Life Fund	0.01
Total	\$0.99

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve on first reading Ordinance #O20-06-09. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

**HOLD A PUBLIC HEARING
AND CONSIDER ON FIRST
READING ORDINANCE
#O20-06-10, AUTHORIZING
APPROPRIATIONS FOR
FINANCIAL AID TO PUBLIC
SERVICE, NONPROFIT,
AND CHARITABLE
ORGANIZATIONS FOR THE
2020-2021 FISCAL YEAR**

Ordinance summary:

\$753,870 Total appropriation in ordinance
\$738,620 General Fund
\$ 15,250 Utilities

Non-profit committee did not meet – nonprofits that applied this year (no new agencies applied) are recommended being funded at last year's amount.
No increases.

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve on first reading Ordinance #O20-06-10. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING
AND CONSIDER ON FIRST
READING ORDINANCE
#O20-06-11, ADOPTING THE
CITY OF COOKEVILLE,
TENNESSEE ANNUAL
BUDGET FOR THE FISCAL
YEAR BEGINNING JULY
1, 2020 AND ENDING JUNE
30, 2021**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve on first reading Ordinance #O20-06-11. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

**CONSIDER AUTHORIZING
THE CITY MANAGER TO
EXECUTE CONTRACT
FOR STOP LOSS
INSURANCE COVERAGE**

City of Cookeville
Stop Loss Renewal: Firm Renewal
July 01, 2020

Specific Stop Loss Coverage: Current & Renewal		Alternate Plan Options	
BCBS/BlueRe	Current	Alternate Option 2	Alternate Option 3
Basis of Coverage	84/12	96/12	96/12
Specific Attachment Point	\$160,000	\$160,000	\$200,000
Aggregating Specific Deductible	\$60,000	\$60,000	\$60,000
Coverage Included	Medical & RX	Medical & RX	Medical & RX
Specific Policy Period Max Reimbursement	Unlimited	Unlimited	Unlimited
Renewal Rate Cap	50%	75%	75%
Enrollment	Current Rates Per Month	Renewal Rates Per Month	Rates Per Month: Option 3
Single	\$21.48	\$26.75	\$22.15
Family	\$58.94	\$73.57	\$62.00
Composite	\$43.34	\$54.08	\$45.41
Total Lives	\$38		
	Estimated Monthly Premium	\$23,319	\$29,093
	Estimated Annual Premium	\$279,824	\$349,116
	Percent Difference	NA	25%
	Annual Increase	NA	\$13,331

2020 – 2021

Recommending - BlueRe Option 1 – continuing same coverage with 25% increase in premiums
5 claimants with on-going serious medical conditions and significant cost projections

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to authorize the City Manager to execute the contract for Stop Loss Insurance Coverage renewal Option 1 as recommended. Upon call for a vote, the following voted aye:

- Mayor Ricky Shelton
- Vice-Mayor Laurin Wheaton
- Councilman Mark Miller
- Councilman Eric Walker
- Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID
FOR HVAC UPGRADES FOR
CITY HALL**

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

**CITY OF COOKEVILLE
BID TABULATION SCHEDULE
HVAC UPGRADES FOR CITY HALL**

DATE OF BID OPENING: MAY 27, 2020

BIDS OPENED BY: BRIAN MAFFETT, w/ Maffett Loftis Eng., LLC

BIDS WITNESSED BY: James Mills, City Manager, Cathy McClain & Brenda Imel

DEPARTMENT: GENERAL

TIME: 2:00 P.M.

<u>BIDDERS</u>	<u>Base Bid</u>	<u>Alt. #1 Bonds</u>	<u>Alt. #2 Maintenance Contract</u>	<u>Alt. #3 Ceiling & Lighting</u>	
Carwite Mechanical Cookeville, TN	\$617,800.00	\$6,180.00	\$13,460.00	\$25,630.00	= Total \$663,070.00
Charles Stone Heating & Cooling Cookeville, TN	\$492,450.00	\$6,800.00	\$4,500.00	\$28,000.00	= Total \$531,750.00
CHC Mechanical Cookeville, TN	\$497,000.00	\$4,970.00	\$2,200.00	\$18,000.00	= Total \$522,170.00

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM CHC Mechanical - base bid w/Alt. #1, Alt. #2 & Alt. #3

BE AWARDED FOR THE FOLLOWING REASON: Lowest bid & meets all specifications.

N/A

RECOMMENDED: DEPARTMENT HEAD



APPROVED: CITY MANAGER



BUDGET AVAILABILITY: FINANCE DIRECTOR

Vice-Mayor Wheaton made a motion, seconded by Councilman Womack, to award the HVAC bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Ricky Shelton
- Vice-Mayor Laurin Wheaton
- Councilman Mark Miller
- Councilman Eric Walker
- Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING
THE CITY MANAGER TO
ENTER INTO A CONTRACT
WITH THE OFFICE OF
CRIMINAL JUSTICE
PROGRAMS (OCJP)
RENEWING A VICTIM OF
CRIMES ACT (VOCA)
GRANT – POLICE DEPT.**

VOCA Grant

- This is a renewal of previous VOCA Grant
- Administered by OCJP
- Victim Services Coordinator
- Two year grant subject to funding
- Grant amount will fund salary & training
 - FY2021 up to \$57,656.00
 - FY2022 up to \$54,773.00
- Our responsibility is 20% match
 - Supervisory and In-Kind Expense

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to authorize the City Manager to execute a contract to renew a VOCA grant as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION
#R20-06-10, PROMOTING
DIVERSITY AND
INCLUSION IN THE
COMMUNITY**

Councilman Miller read Resolution #R20-06-10 & the Council voiced their support:

RESOLUTION

**A RESOLUTION OF THE
COOKEVILLE CITY COUNCIL
PROMOTING DIVERSITY AND
INCLUSION IN THE COMMUNITY**

**RESOLUTION NUMBER: R20-06-10
REQUESTED BY: Councilman Miller
PREPARED BY: City Manager
APPROVED-FORM/CORRECTNESS:**

(City Attorney)
ADOPTED:
MINUTE BOOK _____, PAGE _____

WHEREAS, with June 19th being the anniversary of the last emancipated African American Slave from the Confederacy; and

WHEREAS, the City of Cookeville would like to recognize that Black Lives Matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE that our community will continue to promote diversity and inclusion in order to make Cookeville a safe place for families regardless of race to grow, learn and succeed.

Adopted and effective this 4th day of June, 2020.

ATTEST:

Cathy McClain, City Clerk

Ricky Shelton, Mayor

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to adopt Resolution #R20-06-10. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 4, 2020**

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Jason Knight, President of Cookeville Impact, Inc. thanked the Council for their support.

Charles Hotaling, of 103 Charlette Drive, questioned the purpose of Resolution #R20-06-10.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comment.

MAYOR'S COMMENTS:

No comment.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:32 p.m.

ATTEST:

Cathy McClain, City Clerk

Ricky Shelton, Mayor