

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
MAY 21, 2020  
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, May 21, 2020, at 5:30 p.m., via electronic means (Zoom) as permitted by Executive Order No. 16, in the Municipal Building, 45 East Broad Street. Vice-Mayor Wheaton gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the City Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

Also present: James Mills, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

In an effort to practice safe distance (due to COVID-19) only 3 members of the Council sat on the bench.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Walker made a motion, seconded by Vice-Mayor Wheaton, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

**APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:**

**CONSIDER APPOINTMENTS  
TO THE HISTORIC ZONING  
COMMISSION**

**MEMORANDUM**

**TO:** COOKEVILLE CITY COUNCIL  
**FROM:** JON WARD, PLANNING DIRECTOR  
**DATE:** MAY 16, 2020

**SUBJECT: HISTORIC ZONING COMMISSION APPOINTMENTS**

The current term of Dr. Calvin Dickinson on the Historic Zoning Commission has expired. Dr. Dickinson fills the Local Preservation Organization representative slot on the Commission. Members of the Historic Zoning Commission serve five-year terms and are appointed by the Mayor with confirmation by a majority vote of the City Council.

Dr. Dickinson has been contacted and has agreed to continue to serve if reappointed. The Planning Department recommends for his reappointment.

Mr. Greg Stamps notified the Planning Department that he has moved and is no longer a Cookeville resident, and submitted his resignation from the Historic Zoning Commission. The term of Greg Stamps expires on April 5, 2021. Section 232.3 of the Zoning Code stipulates that the membership of the Historic Zoning Commission shall include an architect, if available, and Mr. Stamps filled the architect position. The Planning Department contacted Mr. Peter Metts, a licensed architect who also resides in the North Dixie Historic District regarding the vacancy.

Mr. Metts has agreed to serve the remaining term if appointed. The Planning Department recommends for his appointment.

If you have any questions or need further information please contact me at your convenience.

**COOKEVILLE CITY COUNCIL  
MINUTES  
MAY 21, 2020**

Vice-Mayor Wheaton made a motion, seconded by Councilman Walker, to reappoint Calvin Dickinson to the Historic Zoning Commission for another five (5) year term as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

Councilman Walker made a motion, seconded by Councilman Miller, to appoint Peter Metts to the Historic Zoning Commission to fulfill the unexpired term of Greg Stamps - expiring 4-5-21. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT  
TO THE COOKEVILLE  
REGIONAL MEDICAL  
CENTER BOARD OF  
TRUSTEES**

Mayor Shelton made a motion, seconded by Councilman Walker, to appoint Danny Rader to the Cookeville Regional Medical Center Board of Trustees for a seven (7) year term, replacing Bob Duncan – term expiring on 7-31-20. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
MAY 7, 2020**

Vice-Mayor Wheaton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Walker & approved by acclamation.

COOKEVILLE CITY COUNCIL  
MINUTES  
MAY 21, 2020

CONSENT AGENDA:

SET A DATE (6-18-20) FOR  
A PUBLIC HEARING ON  
ORDINANCE #O20-05-07,  
ZONING CODE AMEND-  
MENT RELATIVE TO  
EXTENDING DEVELOP-  
MENT APPROVAL  
EXPIRATIONS DURING  
A NATURAL DISASTER  
OR EMERGENCY  
DECLARATION

Councilman Walker made a motion, seconded by Vice-Mayor Wheaton, to approve the consent agenda item (public hearing date set for 6-18-20 @ 5:30 p.m.) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

CONSIDER AWARDING BID  
FOR CLEANING SERVICES –  
WATER QUALITY CONTROL  
& PUBLIC WORKS DEPTS.

CITY OF COOKEVILLE  
DEPARTMENT OF WATER QUALITY CONTROL  
CLEANING SERVICES - DEPT. OF WATER QUALITY CONTROL & DEPT. OF PUBLIC WORKS  
(1)YEAR WITH OPTION TO EXTEND 1 YEAR)

DATE OF BID OPENING 12-May-20  
BIDS OPENED BY RONNIE KELLY  
BIDS WITNESS BY MARIE GAMBLE

TIME: 10:00 AM

BIDDERS	WATER QUALITY CONTROL BID/MONTH	PUBLIC WORKS BID/MONTH
ADVANCED CLEANING SERVICES	DNB	DNB
BEST CLEANING & RESTORATION	DNB	DNB
CHANO & SONS	\$1,124.00	\$1,045.00
CLEAN BEE CLEANING SERVICES	DNB	DNB
CLEAN CORP	\$1,225.00	\$1,275.00
EXECUTIVE CLEANING	DNB	DNB
JANI KING OF NASHVILLE	DNB	DNB
JOHNSON'S CLEANING SERVICE	DNB	DNB
DNB - DID NOT BID	DNB - DID NOT MEET SPECS	

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - CHANO & SONS - BE AWARDED FOR THE FOLLOWING REASON;  
LOW BID MEETING SPECIFICATIONS

  
RECOMMENDED:  
DEPARTMENT HEAD

  
APPROVAL:  
CITY MANAGER

  
BUDGET AVAILABILITY:  
FINANCE DIRECTOR

  
RECOMMENDED:  
DEPARTMENT HEAD

COOKEVILLE CITY COUNCIL  
MINUTES  
MAY 21, 2020

Vice-Mayor Wheaton made a motion, seconded by Councilman Walker, to award the cleaning services bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID  
FOR THE 2020 LITTLE CREEK  
PUMP STATION & FORCE MAIN  
REPLACEMENT – WATER  
QUALITY CONTROL DEPT.**

CITY OF COOKEVILLE  
DEPARTMENT OF WATER QUALITY CONTROL  
2020 LITTLE CREEK PUMP STATION & FORCE MAIN REPLACEMENT

DATE OF BID OPENING 12-May-20  
BIDS OPENED BY BEN LUKE - GRESHAM SMITH  
BIDS WITNESS BY BARRY TURNER TIME: 10:00 AM

BIDDERS	TOTAL BID		
DANSON CONSTRUCTION	\$1,233,425.00		
FLO-LINE CONTRACTING LLC	\$1,096,335.00		
JOHN T. HALL CONSTRUCTION, INC	\$903,095.00		
MADEWELL CONSTRUCTION, INC	\$1,014,435.00		
SOUTHERN CONSTRUCTORS, INC	\$1,630,000.00		

DNB - DID NOT BID DNMS - DID NOT MEET SPECS

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - JOHN T. HALL CONSTRUCTION, INC - BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS

  
RECOMMENDED:  
DEPARTMENT HEAD

  
APPROVAL:  
CITY MANAGER

  
BUDGET AVAILABILITY:  
FINANCE DIRECTOR

Vice-Mayor Wheaton made a motion, seconded by Councilman Walker, to award the 2020 Little Creek Pump Station & Force Main Replacement bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton  
Vice-Mayor Laurin Wheaton  
Councilman Mark Miller  
Councilman Eric Walker  
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID  
FOR THE 2020 SOUTH WILLOW  
AVENUE UTILITY ADJUSTMENT  
PROJECT – WATER QUALITY  
CONTROL DEPARTMENT**

**COOKEVILLE CITY COUNCIL  
MINUTES  
MAY 21, 2020**

CITY OF COOKEVILLE  
DEPARTMENT OF WATER QUALITY CONTROL  
**2020 S WILLOW AVE UTILITY ADJUSTMENT PROJECT**

DATE OF BID OPENING 30-Apr-20  
BIDS OPENED BY BARRY TURNER  
BIDS WITNESS BY MATTHEW PHILLIPS

TIME: 10:00 AM

BIDDERS	TOTAL BID			
CK MASONRY COMPANY	\$73,276.00			

DNR - DID NOT BID DMS - DID NOT MEET SPECS

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - CK MASONRY COMPANY - BE AWARDED FOR THE FOLLOWING REASON; LOW BID MEETING SPECIFICATIONS

  
RECOMMENDED:  
DEPARTMENT HEAD

  
APPROVAL:

Finance Director

  
BUDGET AVAILABILITY:  
City Manager

Vice-Mayor Wheaton made a motion, seconded by Councilman Walker, to award the 2020 South Willow Avenue Utility Adjustment Project bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Ricky Shelton
- Vice-Mayor Laurin Wheaton
- Councilman Mark Miller
- Councilman Eric Walker
- Councilman Charles Womack

The City Clerk announced that the motion carried.

**CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:**

No request.

**HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:**

No comment.

**MAYOR'S COMMENTS:**

No comment.

There being no further business, Mayor Shelton declared the meeting adjourned at 5:43 p.m.

**ATTEST:**

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Ricky Shelton, Mayor

\_\_\_\_\_  
Cathy McClain, City Clerk