

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
FEBRUARY 6, 2020
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, February 6, 2020, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Shelton gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the City Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

Also present: James Mills, City Manager; Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Miller made a motion, seconded by Councilman Walker, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to discuss.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
JANUARY 16, 2020**

Councilman Miller made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Womack. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

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**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O19-12-17, TO CLOSE,
ABANDON & DECLARE
AS SURPLUS PROPERTY
A PORTION OF WEST
14TH STREET LOCATED
WEST OF AUTUMN
AVENUE**

Councilman Miller made a motion, seconded by Councilman Womack, to approve on second and final reading Ordinance #O19-12-17 as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O20-01-01, AMENDING
TITLE 19, CHAPTER 2
OF THE COOKEVILLE
MUNICIPAL CODE,
GAS SERVICE**

Councilman Womack made a motion, seconded by Councilman Miller, to approve on second and final reading Ordinance #O20-01-01 (effective May 14, 2020) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

CONSENT AGENDA:

No business to consider.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

**CONSIDER RESOLUTION
#R20-02-02, AUTHORIZING
THE PARTICIPATION IN
THE PUBLIC ENTITY
PARTNERS “PROPERTY
CONSERVATION”
MATCHING SAFETY
GRANT PROGRAM**

**COOKEVILLE CITY COUNCIL
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Program offered through the Public Entity
Partners

This grant program is available to Tennessee municipalities that are insured by Public Entity Partners. It provides matching funds for items that assist in property loss prevention and/or control. The City's intends to purchase a FLIR thermal imaging camera to assist in finding hidden hot spots, energy waste, structural defects, plumbing clogs, HVAC issues, and other problems. Surveillance cameras will be purchased for installation at the Parkview Skate Park as well as the impound lot at the police department's traffic substation. The City's portion of these costs would be no more than \$2,850.00.

Councilman Womack made a motion, seconded by Councilman Miller, to adopt Resolution #R20-02-02. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION
#R20-02-03, TO ACQUIRE
BY DONATION,
NEGOTIATION OR
EMINENT DOMAIN IF
NECESSARY CERTAIN
LAND RIGHTS RELATING
TO THE NORTH CEDAR
AVENUE CITYSCAPE
PROJECT**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF COOKEVILLE,
TENNESSEE TO ACQUIRE BY
DONATION, NEGOTIATION OR
EMINENT DOMAIN IF NECESSARY
CERTAIN LAND RIGHTS RELATING
TO THE NORTH CEDAR AVENUE
CITYSCAPE PROJECT

RESOLUTION NO. R20-02-03
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY CLERK
APPROVED AS TO FORM
AND CORRECTNESS:

CITY ATTORNEY
ADOPTED: _____
MINUTE BOOK _____ PAGE _____

WHEREAS, the City of Cookeville, Tennessee is a municipality, authorized by law to construct streets, roads, public works projects, utilities, and other facilities as deemed necessary or expedient by the City Council of the City of Cookeville, Tennessee; and

WHEREAS, the City Council has approved a general obligation bond to fund a project resulting in the construction of 2,125 feet of 5' sidewalks along both sides of North Cedar Avenue, from West Second Street to West Seventh Street and the installation of underground electric utilities; and

WHEREAS, the City Council of the City of Cookeville, Tennessee deems it desirable to complete the acquisition of property appropriate for the project by donation, negotiation or eminent domain, if necessary; and

WHEREAS, the City Council of the City of Cookeville, Tennessee deems it desirable to authorize and direct the City Manager and City Attorney, if necessary, to proceed with the acquisition of property by donation, negotiation or eminent domain if necessary, including acquisition of property rights in fee simple, permanent easements, right-of-way, and temporary easements as set forth in the attached listing of properties and maps.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cookeville, Tennessee, as follows:

1. That the City Council of the City of Cookeville, Tennessee deems the acquisition of property rights as set forth in the attached listing of properties and maps to be a public use and is necessary for said purpose, and any alterations that may become necessary if the design of the project requires modifications.
2. That the City of Cookeville, Tennessee is empowered to acquire property by condemnation and eminent domain, in accordance with T.C.A. § 9-21-107; T.C.A. § 29-16-101, *et seq*; and T.C.A. § 29-17-101, *et seq*, if necessary.
3. That the City Manager is authorized to acquire such property rights and easements by donation, negotiation, and eminent domain if necessary pursuant to this project.

ADOPTED this _____ day of _____, 2020.

ATTEST:

Cathy McClain, City Clerk

Ricky Shelton, Mayor

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N. Cedar Cityscape from 2nd St. to 7th St.
R.O.W. Acquisition Table

PARCEL#	PROPERTY OWNER	TOTAL LOT AREA (SF)	ROW AREA (SF)	PERM UTILITY AREA (SF)	TEMP CONST AREA (SF)
1	Kenny Lynn	18199	223.9	650	650
2	Allen Allison	8308	79.14	298.69	298.54
3	Clarence Smith	16988	122.78	600	600
4	Net Realty	18709	81.46	600.88	600.85
5	Net Realty	9812	36.6	314.94	314.87
6	TN Baptist Mission Board	15246	56.37	999.89	0
7	TN Baptist Mission Board	25700	101.29	1389.77	0
8	Mid TMSurgical Properties	49649	148.82	1268.03	1110.87
9	Linda Dunsmore	13940	106.43	700	700
10	MCCD LLC	10060	65.47	503.51	489.97
11	MCCD LLC	9984	184.92	499.38	499.51
12	MCCD LLC	19914	249.54	489.69	489.89
13	Eudelle Newport	8200	428.5	503.74	503.38
14	Satya Chakrabarty	16130	0	734.29	805.16
15	Personal Development Center	7500	80.3	425.51	824.1
16	Carol Lovell	7500	119.46	375.01	375.01
17	James Bean	7500	309.62	375.01	375.01
18	Fred Breeding	5265	388.37	405.01	405.01
19	Joyce Robertson	16520	446.43	589.95	589.89
20	Vichit Keeratadome	32836	602.48	820.06	820.12
21	1st Presbyterian Church	7350	270.3	400	400
22	William Grigg	8286	337.17	451.21	451.67

Councilman Womack made a motion, seconded by Councilman Miller, to adopt Resolution #R20-02-03. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**CONSIDER RESCINDING
MOTION ON 8-15-19 FOR
GRADE E ASPHALT BID
& AWARD CORRECT BID
RECEIVED ON 8-5-19 FOR
GRADE E ASPHALT -
PUBLIC WORKS DEPT.**

CITY OF COOKEVILLE
BID TABULATION RECORD
PAVING, ASPHALT MIX AND MILLING
6 MONTH CONTRACT

DEPARTMENT: Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: David McConnell

DATE OF BID OPENING: August 5, 2019
TIME OF BID OPENING: 2:00 PM

BIDDERS	COMPLETE IN PLACE - PRICE PER TON										MILLING			
	GRADE D	GRADE E	GRADE A	B-MOD	411 E pick-up	GRADING BANZ	GRADING D	GRADING E	COLD MIX	MOBILIZATION AND SET UP PER L.S.	1" DEPTH PER S.Y.	1 1/2" DEPTH PER S.Y.	2" DEPTH PER S.Y.	
ROGERS GROUP		\$93.90												
VULCAN MATERIALS		\$115.00												

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM _____
BE AWARDED FOR THE FOLLOWING REASON: _____
LOW BID

ROGERS GROUP

RECOMMENDED: DEPT DIRECTOR *Greg Brown*
APPROVAL: CITY MANAGER *James Mills*
BUDGET AVAILABILITY: FINANCE DIRECTOR *Brandi Arnold*

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Councilman Womack made a motion, seconded by Councilman Miller, to rescind the motion on 8-15-19 for Grade E asphalt & award correct bid received on 8-5-19 for Grade E asphalt as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL TO
PURCHASE VEHICLE
SERVICING THROUGH
THE STATEWIDE BID
CONTRACT - ALL CITY
DEPARTMENTS**

CITY OF COOKEVILLE
BID TABULATION RECORD
VEHICLE SERVICING, TN SWC #207 Fleet Maintenance
CONTRACT ID #60711, VALVOLINE INC

DEPARTMENT(S): ALL
CONFIRMED SWC SPECS & CONTRACT PRICING: JAMES MILLS

VENDOR	Conventional Oil Change Standard Vehicle Lube, Oil, Filter (6 quarts) Synthetic Blend Oil or Equivalent	Full Synthetic Multi-Grade Oil Change-Oil Standard Vehicle Lube, Oil, Filter (6 quarts) Full Synthetic, 5W-20 Dexos or 5W-30 Dexos Oil
VALVOLINE INC	\$28.23	\$51.99

The purchase will be made thru the procurement process of the State of TN Statewide Multi-Year Contract issued to: Valvoline Inc
Vendor ID #0000201852, Contract ID #60711 Title SWC #207 Fleet Maintenance
Start date November 22, 2018 - November 21, 2021, with (2) one-year renewal options
This contract is available to local government agencies (Purchases by Local Government Authorized Non-Profit Agencies (SWC) - T500 - (All Regions).

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE VEHICLE SERVICING BE AWARDED AS INDICATED FOR PURCHASE,
AS THE STATE OF TENNESSEE AWARDED CONTRACT FOR FLEET MAINTENANCE - VALVOLINE INC.

n/a
RECOMMENDED/ DEPT. DIRECTOR _____
James Mills
APPROVAL: CITY MANAGER _____
BUDGET AVAILABILITY: FINANCE DIRECTOR _____



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE

Statewide Multi-Year Contract Issued to:

Valvoline Inc
100 Valvoline Way
Lexington, KY 40509-2714

Vendor ID: 0000201852

Contract Number: 0000000000000000000060711

Title: SWC #207 Fleet Maintenance

Start Date : November 22, 2018

End Date: November 21, 2021

Is this contract available to local government agencies in addition to State agencies? Yes

Authorized Users: This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee and entities as addressed in Title Code, Title 48, & Regs. (Tenn. Code Ann. § 48-2-101) and provides all of the information necessary for the State to execute this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- Tennessee local governmental agencies;
- members of the University of Tennessee or Tennessee Board of Regents systems;
- any private nonprofit institution of higher education chartered in Tennessee; and,
- any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001)

These Authorized Users may utilize this Contract by purchasing directly from this Contractor according to their own procurement policies and procedures. The State is not responsible or

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liable for the transactions between the Contractor and Authorized Users.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Parker Birt
3rd Floor, William R. Snodgrass, Tennessee Tower
312 Ross L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615-291-5948
Fax: 615-741-0684
Email: Parker.Birt@tn.gov

Line Information

Line 1
Item ID: 1000162679
Lube, Oil, Filter, Standard Vehicle, 5 Quarts, Synthetic Blend oil or Equivalent

Unit of Measure: EA
Vendor Item/Part #: CONVENTIONAL OIL CHANGE
Manufacturer Item #:
Unit Price: \$ 23.99

Line 2
Item ID: 1000162680
Lube, Oil, Filter, Large Vehicle, 8 Quarts, Synthetic Blend oil or Equivalent

Unit of Measure: EA
Vendor Item/Part #: PREMIUM_BLUE_OIL_CHANGE
Manufacturer Item #:
Unit Price: \$ 33.99

Line 3

Item ID: 1000162681

Tire Rotation, All 4 Tires

Unit of Measure: EA
Vendor Item/Part #: TIRE ROTATION
Manufacturer Item #:
Unit Price: \$ 12

Line 4

Item ID: 1000162682

Fluid, Transmission

Unit of Measure: EA
Vendor Item/Part #: AUTOMATIC TRANS FLUID REPLACE
Manufacturer Item #:
Unit Price: \$ 99.95

Line 5

Item ID: 1000162683

AC Evacuation and Recharge

Unit of Measure: EA
Vendor Item/Part #: AIR CONDITIONING SERVICE
Manufacturer Item #:
Unit Price: \$ 89.99

Line 6

Item ID: 1000162684

Radiator Flush And Fill

Unit of Measure: EA

Vendor Item/Part #: RADIATOR FIELD REPLACEMENT

Manufacturer Item #:

Unit Price: \$ 84.99

Line 7

Item ID: 1000174233

Lube, Oil, Filter, Standard Vehicle, 6 Quarts, Full Synthetic, 5W-20 Dexos Or 5W-30 Dexos Oil

Unit of Measure: EA

Vendor Item/Part #: FULL SYNTHETIC MAXLIFE OIL CHANGE-01

Manufacturer Item #:

Unit Price: \$ 51.99

Line 8

Item ID: 1000174234

Lube, Oil, Filter (Over 6 Quarts And Up To 7 Quarts), Full Synthetic, 5W-20 Dexos Or 5W-30 Dexos Oil

Unit of Measure: EA

Vendor Item/Part #: FULL SYNTHETIC MAXLIFE OIL CHANGE-02

Manufacturer Item #:

Unit Price: \$ 58.99

Line 9

Item ID: 1000174235

Lube, Oil, Filter (Large Vehicle), Over 7 Quarts And Up To 8 Quarts, Full Synthetic, 5W-20 Dexos Or 5W-30 Dexos Oil

Unit of Measure: EA

Vendor Item/Part #: FULL SYNTHETIC MAXLIFE OIL CHANGE-03

Manufacturer Item #:

Unit Price: \$ 65.99

Line 10

Item ID:

Catalog Percent Discount: All other Preventative Maintenance Services are offered at a 15% discount.

This line is for information only.

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

Line 11

Item ID: 1000184768

Additional Quart of Synthetic Blend Oil or Equivalent

Unit of Measure: EA

Vendor Item/Part #: ADDITIONAL_QUART

Manufacturer Item #:

Unit Price: \$ 4.24

APPROVED:  CHIEF PROCUREMENT OFFICER

BY:  PURCHASING AGENT

DATE

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Councilman Miller made a motion, seconded by Councilman Womack, to approve the purchase of vehicle servicing (oil change) through the statewide bid contract as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL TO
REJECT ALL BIDS RECEIVED
ON 7-19-19 FOR FLEET/BODY
WORN CAMERA SYSTEM &
AWARD BID RECEIVED ON
1-27-20 FOR THE IN CAR AND
BODY CAMERA SYSTEM/
STORAGE – POLICE DEPT.**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

In Car and Body Camera System

DATE OF BID OPENING: January 27, 2020 10am

BIDS OPENED BY: Seth Williams, IT

BIDS WITNESSED BY: C. McClain, City Clerk; Chad Evans, Major; Winfree, T. McNett, Support Tech; M. Crawford, IT; Rich Allan, Axon

DEPARTMENT: Police

BIDDERS	In Car Camera, Body Camera, Storage	TO BE PURCHASED
AXON	\$13,793.00	x 60 = \$825,780.00
DIGITAL ALLY	\$12,277.91	Did not meet specs

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM

Axon

BE AWARDED FOR THE FOLLOWING REASON:

Lowest Bid Meeting Specs

 RECOMMENDED: DEPARTMENT HEAD

 BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

(1) Amount payable in current fiscal year is appropriated. Any amounts payable in future fiscal years are contingent on appropriation by City Council in the budget process.

Axon In-Car & Body Camera Systems

- 60 Systems at \$13,763 per System over five (5) years
- Total Cost = \$825,780.00
- System includes:
 - 2 body cameras per officer
 - Fleet/in-car system
 - Unlimited Cloud Storage

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Axon Features

- State of the art Redaction
- Wireless downloads
- Multiple activation triggers including Tasers and firearms
- Synchronization between Fleet/In-Car & Body Camera
- Hardware upgrades at 2.5 years and 5 years

Axon Pricing

- Year 1 - \$270,180 (\$150,180 budgeted plus \$120,000 from DOJ grant)
- Year 2 - \$138,900
- Year 3 - \$138,900
- Year 4 - \$138,900
- Year 5 - \$138,900

Councilman Miller made a motion, seconded by Councilman Womack, to reject all bids received on 7-19-19 for fleet/body worn camera system & award bid received on 1-27-20 for the In Car and Body Camera System/Storage as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING
AT & T FIRSTNET
SOLUTION AS THE DATA
SERVICE PLAN PROVIDER
FOR THE POLICE DEPT.'S
MOBILE COMMUNICATION
TERMINALS**

FirstNet

- Network is exclusively for First Responders
- FirstNet Statewide Contract # R911
- Download Speeds 5x faster than Verizon
- Less Expensive than Verizon's Public Safety Plan
- Not Contractually Bound

FirstNet

- Migrating 27 data lines from Verizon to FirstNet
- Added 33 lines for full force connectivity
- \$37.28 per month per line (includes fees)
- Total cost of approximately \$27,000 per year
- Budgeted item

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Councilman Miller made a motion, seconded by Councilman Walker, to authorize AT & T FirstNet solution as the data service plan provider for the Police Department as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

**RECEIVE CITY'S FINANCIAL
REPORT FOR 7-1-19
THROUGH 12-31-19**

Brenda Imel, Finance Director, presented a detailed financial report for 7-1-19 through 12-31-19.

Councilman Miller made a motion, seconded by Councilman Walker, to receive the city's financial report for 7-1-19 through 12-31-19. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

ABSENT: Vice-Mayor Laurin Wheaton

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

No request.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

James Mills, City Manager, announced that the City of Cookeville is a participant in the National Flood Insurance Program & anyone can buy flood insurance through their insurance agent -- "*you do not have to be in a flood area to purchase flood insurance*". He advised the public to call the Cookeville Planning Department for more information.

MAYOR'S COMMENTS:

No comment.

There being no further business, Mayor Shelton declared the meeting adjourned at 5:58 p.m.

ATTEST:

Ricky Shelton, Mayor

Cathy McClain, City Clerk